



DHANALAKSHMI SRINIVASAN

**COLLEGE OF ENGINEERING AND TECHNOLOGY
MAMALLAPURAM, CHENNAI**

(Approved by AICTE, Affiliated to Anna University, Chennai)

S.NO	ACADEMIC YEARS
1	2017-2018
2	2018-2019
3	2019-2020
4	2020-2021
5	2021-2022

ACADEMIC YEAR

2017-18

IQAC MINUTES OF MEETING



**DHANALAKSHMI SRINIVASAN COLLEGE OF
ENGINEERING AND TECHNOLOGY**

**Approved by AICTE and Affiliated to Anna
University Accredited with 'A' grade by NAAC**

Date: 01.06.2017

DSCET/IQAC/2017-18/Meeting1

CIRCULAR

This is to inform that the first IQAC meeting for the academic year 2017-2018 is scheduled on 07.06.2017, 10.30 AM at the Board room. I hereby request all the members to attend the same and provide suggestions towards quality initiatives.

Agenda:

- Performance of various committees and cells
- Academic Calendar
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Principal



Copy to: All members of IQAC

Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University

Accredited with 'A' grade by NAAC

MAMALLAPURAM, CHENNAI - 603104

Date: 07.06.2017

DSCET/IQAC/2017-18/MoM1

MINUTES OF 1ST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL WITH EXPERTS HELD ON 07.06.2017 AT 10.30 AM IN THE BOARD ROOM, DSCET

Members Present:

1. Dr.V.Sekar, Principal, DSCET.
2. Mr.J.Mahadevan, Assistant Professor, EEE Department.
3. Dr.N.Thulasi, Associate Professor, CSE Department.
4. Mr.R.Anandhan, Assistant Professor Physics Department
5. Mrs.K.Maruthi Krishna, Assistant Professor IT Department
6. Mrs.B.Thamizkani, Assistant Professor EEE Department
7. Mr.P.Neelaraj, Secretary, DSGI.
8. Mrs.Ananthalakshmi Kathiravan, Member, DS Groups
9. Mr.T.Srinivasan, Director, DSCET.
10. Lion Abdul Hameed, Chairman, Lions Club, Mamallapuram
11. Ms.S.Saranya, ECE Department.
12. Ms.B.Varsha, III yr CSE Department
13. Mr.M.Vijay, IV yr ECE Department
14. Ms.Penthiyala Ambika, II yr Civil Department
15. Mr.Mohammed Musthafa, IV yr Mech Department

Members Absent:

1. Mr.Ramachandran, Press Reporter, Mamallapuram.
2. Mr.S.Aravinth, Assistant Professor MBA Department.



[Signature]
Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

Agenda:

- Performance of various committees and cells
- Academic Calendar
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Performance of various committees and cells:

Performances of different committees and cells are viewed and suggestions and ideas have been made for making improvements in the standards of various academic activities.

The objectives and goals of all departments are discussed for the coming academic session along with proposals for the events scheduled by each department.

Academic Calendar

As per Anna University the dates for the commencement of classes and continuous assessments schedule including, slip test, CIA 1 and 2, retest, Model exam and semester exam along with project slots, class committee meeting, workshops, seminars, guest lectures are scheduled and regular inspections will be made on the schedules.

Past Academic audit reports


Last semester's academic audit plan along with the action taken report are viewed, discussed and areas of improvement are identified in various departments. Suggestions are provided to improve the course delivery and course outcome attainment.

Admission and Placement Strategies and Plan

Planned to conduct career guidance sessions for the final year students with the help of industrial HR's which helps in improving the campus recruitment relationship with the industries and companies.

Decisions made to conduct workshop about the prospect of engineering as their career for higher secondary school students and to create awareness about the scope available for engineering in future.




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Stakeholder suggestions

The feedback and suggestions are collected from the stakeholders are discussed with the concerned departments and authorities.

General discussions

The team discussed about the improvement of existing welfare measures.

The general discussions floated about the students admission, improvement in teaching learning process.


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Date: 25.08.2017

DSCET/IQAC/2017-18/Meeting2

CIRCULAR

This is to inform that the second IQAC meeting for the academic year 2017-2018 is scheduled on 28.08.2017, 10.30 AM at the Board room. I hereby request all the members to attend the same and provide suggestions towards quality initiatives.


Agenda:

- Result analysis
- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement


Principal

Copy to: All members of IQAC




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Date: 28.08.2017

DSCET/IQAC/2017-18/MoM2

MINUTES OF 2ND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL WITH EXPERTS HELD ON 28.08.2017 AT 10.30 AM IN THE BOARD ROOM, DSCET

Members Present:

1. Dr.V.Sekar, Principal, DSCET.
2. Mr.J.Mahadevan, Assistant Professor, EEE Department.
3. Dr.N.Thulasi, Associate Professor, CSE Department.
4. Mr.S.Aravinth, Assistant Professor MBA Department
5. Mrs.B.Thamizkani, Assistant Professor EEE Department.
6. Mr.Anandhan, Assistant Professor Physics Department
7. Mrs.K.Maruthi Krishna, Assistant Professor IT Department
8. Mr.P.Neelaraj, Secretary, DSGI.
9. Mrs.Ananthalakshmi Kathiravan, Member, DS Groups
10. Mr.T.Srinivasan, Director, DSCET.
11. Mr.Ramachandran, Press Reporter, Mamallapuram.
12. Lion Abdul Hameed, Chairman, Lions Club, Mamallapuram
13. Ms.S.Saranya, ECE Department.
14. Ms.B.Varsha, III yr CSE Department
15. Mr.M.Vijay, IV yr ECE Department
16. Ms.Penthiyala Ambika, II yr Civil Department
17. Mr.Mohammed Musthafa, IV yr Mech Department

Members Absent: NIL



Principal
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Agenda:

- Result analysis
- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- General discussions

Result analysis

- End semester examination Results of all departments are analyzed under each subject and the departments which have given lesser percentage are advised to take necessary corrective measures and actions for the proceeding semesters.
- All department results are analyzed subject wise and the necessary steps are taken for the subjects with minimum percentage.
- Reviewed the report on previous year students placements and internships.

Feedback analysis

- Last academic year and this year's results are compared and discussions are made to take the necessary steps for the improvement
- Reviewed the report on students feedback on faculty and other stakeholders feedback are analyzed.


Research and placement activities

- Research committee formed to initiate research related activities in the college which should benefit both students and faculties.
- All departments are encouraged for hosting international, national conferences.
- Suggestions are made to arrange a speaker's corner for encouraging faculty members and students to involve in research activities.
- The team decided to conduct workshops on research methodology every semester.

Suggestion for TLP improvement


- The teachers are required to take up some innovative methods for teaching and plans for implementing those has to be submitted by each one of them in their respective departments.
- The team suggested organizing a seminar on new teaching techniques.
- Suggestions given for the focus on future plans for better communication and administration designing system.



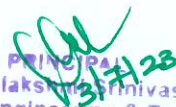

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General discussions

- Most of the co-curricular activities, departmental festivals and seminars/talks should be wind up before starting of the examinations which enables both student and teachers to concentrate on the exam preparations and more coaching classes should be given for problematic subjects.


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Date: 13.12.2017

DSCET/IQAC/2017-18/Meeting3

CIRCULAR

This is to inform that the third IQAC meeting for the academic year 2017-2018 is scheduled on 20.12.2017, 02.30 PM at the Board room. I hereby request all the members to attend the same and provide suggestions towards quality initiatives.

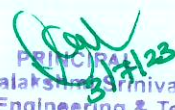
Agenda:

- Performance of various committees and cells
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions


Principal

Copy to: All members of IQAC




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Date: 20.12.2017

DSCET/IQAC/2017-18/MoM3

MINUTES OF 3RD MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
WITH EXPERTS HELD ON 20.12.2017 AT 2.30 PM IN THE BOARD ROOM, DSCET


Members Present:

1. Dr.V.Sekar, Principal, DSCET.
2. Mr.J.Mahadevan, Assistant Professor, EEE Department.
3. Dr.N.Thulasi, Associate Professor, CSE Department.
4. Mr.R.Anandhan, Assistant Professor Physics Department
5. Mrs.K.Maruthi Krishna, Assistant Professor IT Department
6. Mr.S.Aravinth, Assistant Professor MBA Department
7. Mrs.B.Thamizkani, Assistant Professor EEE Department
8. Mr.P.Neelaraj, Secretary, DSGI.
9. Mr.T.Srinivasan, Director, DSCET.
10. Mr.Ramachandran, Press Reporter, Mamallapuram.
11. Lion Abdul Hameed, Chairman, Lions Club, Mamallapuram
12. Ms.S.Saranya, ECE Department.
13. Ms.B.Varsha, III yr CSE Department
14. Mr.M.Vijay, IV yr ECE Department
15. Ms.Penthiyala Ambika, II yr Civil Department
16. Mr.Mohammed Musthafa, IV yr Mech Department

Members Absent:

1. Mrs.Ananthalakshmi Kannan, Member, DS Groups




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Agenda:

- Performance of various committees and cells
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Performance of various committees and cells

- Plans and activities executed by the committees are reviewed and suggestions for the improvement are proposed for few committees.

Academic Calendar

- Commencement of internal exams, workshops, guest lectures and other activities should be properly mentioned in the calendar. All departments should follow the schedules as per the dates specified in the calendar, no lagging should be their in the completion of syllabus.

Past Academic audit reports

- Past Academic audit and action taken reports are reviewed and departments are advised to take the remedial measures for overcoming the minor NCs in the departments.

Admission and Placement Strategies and Plan

- Plan has been made to organize a institute visit for higher secondary school student to create awareness about the scopes in engineering field.
- More classes are organized for placement training, and good source of people are arranged for taking placement classes to increase the efficiency of the students.


Stakeholder suggestions


- Feedback obtained from the parents, alumni and employers are analyzed and necessary steps are taken to overcome the flaws.

General discussions

- General discussions are made for the improvement of results and execution of admission and placement plans.




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Date: 12.03.2018

DSCET/IQAC/2017-18/Meeting4

CIRCULAR

This is to inform that the fourth IQAC meeting for the academic year 2017-2018 is scheduled on 16.03.2018, 10.30 PM at the Board room. I hereby request all the members to attend the same and provide suggestions towards quality initiatives.


Agenda:

- Result analysis
- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- Other issues


Principal

Copy to: All members of IQAC




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Date: 16.03.2018

DSCET/IQAC/2017-18/MoM4

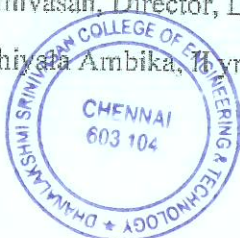
MINUTES OF 4TH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL WITH EXPERTS HELD ON 16.03.2018 AT 10.30 AM IN THE BOARD ROOM, DSCET


Members Present:

1. Dr.V.Sekar, Principal, DSCET.
2. Mr.R.Anandhan, Assistant Professor Physics Department
3. Mrs.K.Maruthi Krishna, Assistant Professor IT Department
4. Mr.S.Aravinth, Assistant Professor MBA Department
5. Mrs.B.Thamizkani, Assistant Professor EEE Department
6. Mr.P.Neelaraj, Secretary, DSGI.
7. Mrs.Ananthalakshmi Kathiravan, Member, DS Groups
8. Dr.N.Thulasi, Associate Professor, CSE Department.
9. Mr.Ramachandran, Press Reporter, Mamallapuram.
10. Lion Abdul Hameed, Chairman, Lions Club, Mamallapuram
11. Ms.S.Saranya, ECE Department.
12. Ms.B.Varsha, III yr CSE Department
13. Mr.M.Vijay, IV yr ECE Department
14. Mr.Mohammed Musthafa, IV yr Mech Department

Members Absent:

1. Mr.J.Mahadevan, Assistant Professor, EEE Department.
2. Mr.T.Srinivasan, Director, DSCET.
3. Ms.Penthivada Ambika, IV yr Civil Department




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College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

Agenda:

- Result analysis
- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- Other issues

Result analysis

- Result analysis are made and compared with the last year's results, improvements and deviations are noted. Steps are taken for improving the results of problematic and complicated subjects by increasing the coaching classes. Staffs are advised to concentrate more on slow learners.

Feedback analysis

- Feedbacks are collected from the Stakeholders and necessary step are taken for the improvement.


Research and placement activities

- Team decided to create awareness among the staff members about the importance of doing PhD and encourage them in doing the research as part-time by providing the needed support.
- Teachers from top training institutes are arranged to conduct the placement training classes.

Suggestion for TLP improvement

- Team decided to conduct more number of FDP programs to improve the teaching learning techniques and to make the staff members updated with the new methodologies of teaching.
- Suggestions given by the members to conduct seminars by the industrial experts for tough subjects.




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Other issues discussed

- Management had insisted to identify the ways and means to enhance the admission process.
- Management insisted the HRDC to assist students to avail more internships, the departments to arrange workshops and industrial visit to improve the practical knowledge of the students.



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ACADEMIC YEAR

2018-19

IQAC MINUTES OF MEETING



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

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Date: 09.06.2018

DSCET/IQAC/2018-19/MoM1

MINUTES OF 1ST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
WITH EXPERTS HELD ON 04.06.2018 AT 10.30 AM IN THE BOARD ROOM, DSCET

Members Present:

1. Mr.P.Neelaraj, Secretary
2. Dr.V.Sekar, Principal
3. Dr.S.Nanadakumar, CAO
4. Prof. Yoganand, AGM-Finance
5. Dr. Pon Arivanantham, IQAC Coordinator
6. Dr. Srinivasan, Prof/EEE
7. Prof. Muthuselvi, ASP/MECH
8. Prof. Anandan, ASP/ECE
9. Dr.Gayathri, Prof/S&H
10. Dr. Ranjithkumar, Prof/CSE
11. Prof. Rajagurunathan, ASP/AERO
12. Dr. Amudha, Prof/MBA
13. Prof. Dilipkumar, ASP/MCA
14. S.Veeralakshmi, IV ECE
15. Ashith V.L, CSE
16. Mr.Haridayal Babu
17. Mr.Chandrasekar, Sutherland global

Members Absent:

1. Mr.Kesavan
2. Mr.K.Dhamodaran



[Signature]
PRINCIPAL,
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ECR, Mamallapuram, Chennai - 603 104

Agenda:

- Performance of various committees and cells
- Academic Calendar
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Performance of various committees and cells:

Performances of different committees and cells are viewed for making improvements in the standards of various academic activities.

All the departments submitted their objectives and goals for the coming academic session along with proposals for the events they wish to conduct.

Academic Calendar

As per Anna University the dates for the commencement of examinations like semester, slip test, retest and project slots are all scheduled and regular inspections will be made on the schedules.

Class committee meetings dates for all the semesters are prepared and scheduled.

The workshop and seminar planned for different departments are also scheduled.

Past Academic audit reports

Academic audit plan along with the action taken reports of the last semester is discussed in detail.

Areas of improvement are identified in various departments.


Suggestions are provided to inculcate quality in the course delivery and course outcome attainment.

Admission and Placement Strategies and Plan

Planned to conduct career guidance sessions for the final year students with the help of industrial HR's which helps in improving the campus recruitment relationship with the industries and companies.

Decisions made to conduct workshop about the prospect of engineering as their career for higher secondary school students.




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dhanalakshmisrinivasan.edu.in

Stakeholder suggestions

The feedback and suggestions are collected from the stakeholders are discussed with the concerned departments and authorities.

General discussions

The team discussed about the improvement of existing welfare measures.

The general discussions floated about e-library resources and its easy accessibility and availability


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Date: 11.09.2018

DSCET/IQAC/2018-19/MoM2

MINUTES OF 2ND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL WITH EXPERTS HELD ON 10.09.2018 AT 10.30 AM IN THE BOARD ROOM, DSCET

Members Present:

1. Mr.P.Neelaraj, Secretary
2. Dr.V.Sekar, Principal
3. Dr.S.Nanadakumar, CAO
4. Prof. Yoganand, AGM-Finance
5. Dr. Pon Arivanantham, IQAC Coordinator
6. Dr. Srinivasan, Prof/EEE
7. Prof. Muthuselvi, ASP/MECH
8. Prof. Anandan, ASP/ECE
9. Dr.Gayathri, Prof/S&H
10. Dr. Ranjithkumar, Prof/CSE
11. Prof. Rajagurunathan, ASP/AERO
12. Dr. Amudha, Prof/MBA
13. Prof. Dilipkumar, ASP/MCA
14. S.Veeralakshmi, IV ECE
15. Ashith V.L., CSE
16. Mr.Haridayal Babu
17. Mr.K.Dhamodaran


Members Absent:

1. Mr.Kesavan
2. Mr.Chandrasekar, Sutherland global

Agenda:

- Result analysis




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- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- General discussions

Result analysis

- All department results are analyzed based on subject wise and the departments which have given lesser percentage are advised to take necessary actions for the proceeding semesters.

Feedback analysis

- Comparison of academic year results with the last academic year and discussed the necessary steps to be taken for improvement.
- Reviewed the report on previous year students placements and Internships
- Decisions taken by the chair about the conducting of IQAC meetings for all departments on 0-09.12.2019

Research and placement activities

- Research committee was formed to organize research related activities in the college which should benefit both students and faculties.
- All departments are encouraged for hosting international, national conferences.
- Suggestions are made to arrange a speaker's corner for encouraging faculty members and students to involve in research activities.
- The team decided to conduct workshops on every semester.

Suggestion for TLP improvement

- The teachers are required to take up some innovative methods for teaching and plans for implementing those has to be submitted by each one of them in their respective departments.
- The team suggested organizing a seminar on new teaching techniques like flipped classroom, free online learning tools, gamification.
- Suggestions given for the focus on future plans for better communication and administration designing system.



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23/12/23


General discussions

- Some general suggestions floated by the team for the even semester is that most of the co-curricular activities, departmental festivals and seminars/talks should be wind up before starting of the examinations which enables both student and teachers to concentrate on the exam preparations.


PRINCIPAL.

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Date: 13.12.2019

DSCET/IQAC/2018-19/MoM3

MINUTES OF 3RD MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
WITH EXPERTS HELD ON 12.12.2018 AT 2.30 PM IN THE BOARD ROOM, DSCET

Members Present:

1. Mr.P.Neelaraj, Secretary
2. Dr.V.Sekar, Principal
3. Dr.S.Nanadakumar, CAO
4. Prof. Yoganand, AGM-Finance
5. Dr. Pon Arivanantham, IQAC Coordinator
6. Dr. Srinivasan, Prof/EEE
7. Prof. Muthuselvi, ASP/MECH
8. Prof. Anandan, ASP/ECE
9. Dr.Gayathri, Prof/S&H
10. Dr. Ranjithkumar, Prof/CSE
11. Prof. Rajagurunathan, ASP/AERO
12. Dr. Amudha, Prof/MBA
13. Prof. Dilipkumar, ASP/MCA
14. S.Veeralakshmi, IV ECE
15. Ashith V.L, CSE
16. Mr.Kesavan


Members Absent:

1. Mr.Chandrasekar, Sutherland global
2. Mr.K.Dhamodaran
3. Mr.Haridayal Babu

Agenda:

- Performance of various committees and cells
- Academic Calendar




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- Past Academic audit reports
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Performance of various committees and cells

- Action plan and the activities undertaken by the committees are reviewed.
- Suggestions for the improvement are proposed for few committees.

Academic Calendar

- Principal suggested that all departments should strictly maintain their work plans for completing syllabus as per the schedule and it should be ensured by the head of the departments.
- Generated the extracurricular and co-curricular activities and events calendar dates.

Past Academic audit reports

- Academic audit and action taken reports of the last semester are reviewed.
- Remedial measures are suggested for overcoming the minor NCs in the departments.

Admission and Placement Strategies and Plan

- Plan has been made to organize a institute visit for higher secondary school student.
- The team planned to devote extra hours for placement training.

Stakeholder suggestions

- Feedback obtained from the parents, alumni and employers are analyzed.
- Scope for improvement is identified through SWOT analysis.

General discussions

- The members recommended the student welfare committee for periodical report about student welfare activities like NCC, NSS, tutorial system, college magazines, basic amenities.




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Date: 12.03.2019

DSCET/IQAC/2018-19/MoM4

MINUTES OF 4TH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL WITH EXPERTS HELD ON 11.03.2019 AT 10.30 AM IN THE BOARD ROOM, DSCET

Members Present:

1. Mr.P.Neelaraj, Secretary
2. Dr.V.Sekar, Principal
3. Dr.S.Nanadakumar, CAO
4. Prof. Yoganand, AGM-Finance
5. Dr. Pon Arivanantham, IQAC Coordinator
6. Dr. Srinivasan, Prof/EEE
7. Prof. Muthuselvi, ASP/MECH
8. Prof. Anandan, ASP/ECE
9. Dr.Gayathri, Prof/S&H
10. Dr. Ranjithkumar, Prof/CSE
11. Prof. Rajagurunathan, ASP/AERO
12. Dr. Amudha, Prof/MBA
13. S.Veeralakshmi, IV ECE
14. Mr.Haridayal Babu
15. Mr.Kesavan

Members Absent:

1. Mr.K.Dhamodaran
2. Ashith V,L, CSE
3. Mr.Chandrasekar, Sutherland global
4. Prof. Dilipkumar, ASP/MCA

Agenda:

- Result analysis




Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- Other issues

Result analysis

- The university exam results published for odd semester of 2018-19 is analyzed.
- Reforms in internal mark calculation are suggested to improve the forth coming results.
- Students with one and two arrear to be identified and appropriate counseling or motivation classes to be arranged.

Feedback analysis

- Feedback is collected from the parents during meetings are brought to IQAC for quality improvement analysis.

Research and placement activities

- Suggestions will be given to the faculty members for pursuing their Ph.D part time research.
- Team recommended that all departments should have at least an industrial visit each semester.

Suggestion for TLP improvement

- Learner centric platforms can be made through ICT.
- Suggestions given by the members to conduct seminars by the industrial experts for tough subjects.

Other issues discussed

- Management had insisted to identify the ways and means to enhance the admission process.
- Also requested to inform the details of cut off scholarship and its benefits to the school students interested to join engineering courses.
- Team also revealed the status of PG admission and suggestions are given to improve the situation.



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 Dhanalakshmi Srinivasan
 College of Engineering & Technology
 ECR, Mamallapuram, Chennai - 603 104

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 PRINCIPAL
 Dhanalakshmi Srinivasan
 College of Engineering & Technology
 ECR, Mamallapuram, Chennai - 603 104

ACADEMIC YEAR

2019-20

IQAC MINUTES OF MEETING



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University
Accredited with 'A' grade by NAAC
MAMALLAPURAM, CHENNAI-603104

Date: 30.5.2019

Circular


The 1st meeting of the Internal Quality Assurance Cell for the Academic year 2019- 20 with experts will be held on 6.6.2019 in the boardroom, at 10.30 am, DSCET. All the members are asked to be present for the meeting.


Principal

Distribution:

The Honorable Chairman / Vice Chairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian




Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
EGR, Mamallapuram, Chennai - 603 104



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University
Accredited with 'A' grade by NAAC
MAMALLAPURAM, CHENNAI-603104

Date:09.06.2019

DSCET/IQAC/2019-20/MoM1

Minutes of 1st meeting of the internal quality assurance cell with experts held on
boardroom, DSCET


Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. Muthuselvi, ASP/MECH
9. Prof. B.Thamizhkani, AP/EEE
10. Dr.Gayathri, Prof/S&H
11. Dr. Terrance Fredrick, ASP/IT
12. Dr. Amudha, Prof/MBA
13. Prof. Dilipkumar, ASP/MCA
14. Pandiyan.R,Alumni
15. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

Nil




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College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

Agenda:

- Performance of various committees and cells
- Academic Calendar
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- NAAC Accreditation
- Stakeholder suggestions
- General discussions

Performance of various committees and cells:

- Performances of different committees and cells are viewed for making improvements in the standards of various academic activities.
- All the departments submitted their intent and goals for the upcoming academic session along with proposals for the events.

Academic Calendar

- As per Anna University, the schedule for the commencement of examinations like Semester Exams, Internal Assessments, Retest, Final year Project Review are allotted.
- Class committee meetings dates for all the semesters are formulated and circulated.
- Workshops, Guest lectures and seminars are planned for the departments and finalized.


Past Academic audit reports

- Planned the academic internal audit and the corrective actions taken reports for the previous semester was elaborately discussed. New methodology of improvements is identified in all the departments.
- Different techniques are discussed to inculcate quality in the course delivery and course outcome attainment.

Admission and Placement Strategies and Plan

- With the help of industrial HR's, different mode of counsel for career development programmes and higher studies are preplanned for the final year students.
- Predetermined to conduct placement training classes for pre-final year students to improve their soft skills.
- Decision made to conduct workshop about the prospect of engineering as their career for higher secondary school students.




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NAAC Accreditation

- Discussed about the SSR progression and other details for NAAC accreditation has been discussed.

Stakeholder suggestions


- The feedback and suggestions are collected from the stakeholders are discussed with the concerned departments heads and expert members and action taken will be reviewed.

General discussions

- The team discussed about the improvement of different club activities, existing and future proposal for welfare measures.
- Facilities on enhancing e-library resources and Journals are taken .
- Value added courses and field visits are to be planned .


Principal




Principal
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06.06.2019

DSCET/IQAC/2019-20/MoM1

Attendance

S.no	Name	Signature
1.	Dr.V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj, Secretary, DS Groups	
3.	Dr.R. Vijayaraj, CEO	
4.	Prof. Yoganand, CFO	
5.	Mr.Kesavan, Industrialist	
6.	Dr.Mohan Parthasarathy, DGM HR	
7.	Dr. V.Devarajan, Prof/ECE	
8.	Prof. Muthuselvi, ASP/MECH	
9.	Prof. B.Thamizhkani, AP/EEE	
10.	Dr.Gayathri, Prof/S&H	
11.	Dr. Terrance Fredrick, ASP/IT	
12.	Dr. Amudha, Prof/MBA	
13.	Prof. Dilipkumar, ASP/MCA	
14.	Pandiyar.R, Alumni	
15.	Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator	

PRINCIPAL

Dhanalakshmi Srinivasan College
of Engineering & Technology
FOR Mamallapuram, Chennai-603 104



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

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MAMALLAPURAM, CHENNAI-603104

Date: 2.9.2019

Circular


The 2nd meeting of the Internal Quality Assurance Cell for the Academic year 2019-20 with experts will be held on 7.9.2019 in the boardroom, at 11.30 am, DSCET. All the members are asked to be present for the meeting.


Principal

Distribution:

The Honorable Chairman / Vice Chairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian




PRINCIPAL
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Date:9.9.2019

DSCET/IQAC/2019-20/MoM2

Minutes of 2nd meeting of the internal quality assurance cell with experts held on 7.9.2019 at 11.30 am in the boardroom, DSCET


Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. Muthuselvi, ASP/MECH
9. Prof. B.Thamizhkani, AP/EEE
10. Dr.Gayathri, Prof/S&H
11. Dr. Terrance Fredrick, ASP/IT
12. Prof. Dilipkumar, ASP/MCA
13. Pandiyan.R,Alumni
14. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Member Absent:

1. Dr. Amudha, Prof/MBA




PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

Agenda:

- Result Analysis
- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- General discussions

Result analysis

- Subject wise Continuous Assessments results are analyzed and the departments which have given low percentage are instructed to take necessary actions for the upcoming exams.

Feedback analysis

- Result analysis and comparison with previous semesters is done and instructed to take necessary action for improvement in results.
- Exploration about the placements and internships feedback report for the previous year students.
- Decided to conduct IQAC academic audit for the departments.

Research and placement activities

- For the betterment of the both students and faculties, research committee was formed with experts to organize research related activities in the college.
- All departments are insisted to organize International, National conferences, Seminars and Guest lectures.
- The team decided to conduct workshops on every semester and research oriented programmes .
- Faculty members and students are encouraged to involve in Research activities and publish journals.

Suggestion for TLP improvement


- New techniques have been discussed for innovative teaching in Online and e- materials should be submitted by subject handling faculty members and to be verified and circulated among the students.
- Suggestions given for the focus on future plans for improving communication skills of the students.

General discussions

- Suggested the team to conduct symposium, seminars/talk and finish up before the commencement of University Exams.




Principal


Principal
Dhanalakshmi Srinivasan
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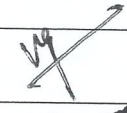
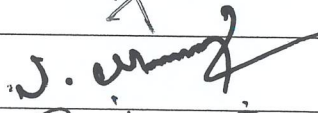
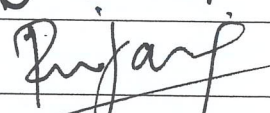
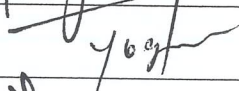

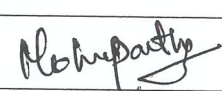

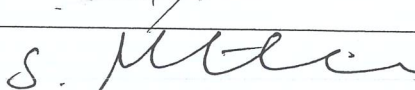
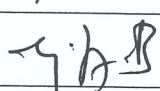
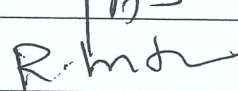

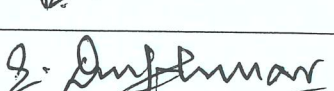




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MAMALLAPURAM, CHENNAI-603104

DSCET/IQAC/2019-20/MoM2

Attendance

S.no	Name	Signature
1.	Dr. V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj, Secretary ,DS Groups	
3.	Dr.R.Vijayaraj ,CEO	
4.	Prof. Yoganand, CFO	
5.	Mr.Kesavan, industrialist	
6.	Dr.Mohan Parthasarathy,DGM HR	
7.	Dr. V.Devarajan, Prof/ECE	
8.	Prof. Muthuselvi, ASP/MECH	
9.	Prof. B.Thamizhkani, AP/EEE	
10.	Dr.Gayathri, Prof/S&H	
11.	Dr. Terrance Fredrick, ASP/IT	
12.	Prof. Dilipkumar, ASP/MCA	
13.	Pandiyan.R,Alumni	
14.	Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator	



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Date:16.12.2019

Circular


The 3rd meeting of the Internal Quality Assurance Cell for the Academic year 2019-20 with experts will be held on 24.12.2019 in the boardroom, at 2.00 pm, DSCET. All the members are asked to be present for the meeting.


Principal

Distribution:

The Honorable Chairman / Vice Chairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian




PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
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31/12/23



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MAMALLAPURAM, CHENNAI-603104

Date: 26.12.2019

DSCET/IQAC/2019-20/MoM3

Minutes of 3rd meeting of the Internal Quality Assurance Cell with experts on 24.12.2019 in the boardroom, at 2.00 pm, DSCET.


Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj, Secretary, DS Groups
3. Dr.R.Vijayaraj, CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy, DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. B.Thamizhkani, AP/EEE
9. Dr.Gayathri, Prof/S&H
10. Dr. Terrance Fredrick, ASP/IT
11. Dr.Paventhana, Prof/MECH
12. Dr. Amudha, Prof/MBA
13. Pandiyan.R, Alumni
14. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

1. Prof. Muthuselvi, ASP/MECH
2. Prof. Dilipkumar, ASP/MCA




Principal,
Dhana Lakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603104

Agenda:

- Academic Calendar
- Past Academic audit reports
- Performance of various committees and cells
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Academic Calendar

- Academic schedule for the even semester was planned and discussed. Principal suggested all departments to strictly maintain their work plans for completing syllabus as per the schedule and it should be followed by the Head of the departments.

Past Academic audit reports

- Review about the last semester Academic audit and action taken reports was discussed.
- Suggested to put more effort on slow learners and betterment of academic results.

Performance of various committees and cells

- Action plan and the activities undertaken by the committees are briefed.
- Suggestions given for the improvement are proposed for few committees.

Admission and Placement Strategies and Plan

- Plan has been made to organize a institute visit for higher secondary school student.
- The team planned to give extra hours for placement training to improve the capability of students for the career development.

Stakeholder suggestions

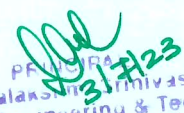
- Analyzed the suggestions obtained from the parents, alumni and employers.
- Identification for improvement is done through SWOT analysis.

General discussions

- The members recommended the student welfare committee for periodical report about student welfare activities like NCC, NSS, tutorial system, college magazines, basic amenities.




Principal


Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104.

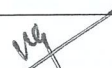

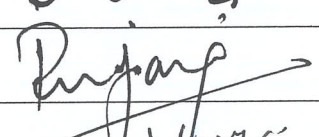
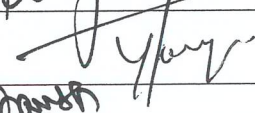
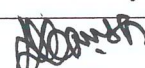


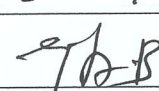
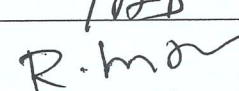



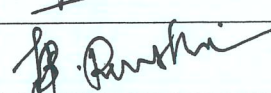


DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

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MAMALLAPURAM, CHENNAI-603104

DSCET/IQAC/2019-20/MoM3

Attendance

S.no	Name	Signature
1.	Dr.V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj, Secretary ,DS Groups	
3.	Dr.R.Vijayaraj ,CEO	
4.	Prof. Yoganand, CFO	
5.	Mr.Kesavan, Industrialist	
6.	Dr.Mohan Parthasarathy,DGM HR	
7.	Dr. V.Devarajan, Prof/ECE	
8.	Prof. B.Thamizhkani, AP/EEE	
9.	Dr.Gayathri, Prof/S&H	
10.	Dr. Terrance Fredrick, ASP/IT	
11.	Dr. Amudha, Prof/MBA	
12.	Pandiyan.R,Alumni	
13.	Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator	



PRINCIPAL
Dhanalakshmi Srinivasan College
of Engineering & Technology
FCR Mamallapuram, Chennai-603 104



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

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MAMALLAPURAM, CHENNAI-603104

Date: 3.3.2020

Circular


The 4th meeting of the Internal Quality Assurance Cell for the Academic year 2019-20 with experts will be held on 10.3.2020 in the boardroom, at 10.00 am, DSCET. All the members are asked to be present for the meeting.

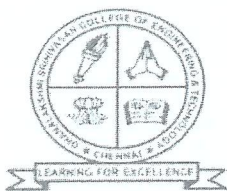

Principal

Distribution:

The Honorable Chairman / ViceChairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian




Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104



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MAMALLAPURAM, CHENNAI-603104

Date:12.03.2019

DSCET/IQAC/2019-20/MoM4

Minutes of the 4th meeting of the Internal Quality Assurance Cell for the Academic year 2019-20 with experts held on 10.3.2020 the boardroom, at 10.00 am , DSCET.

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
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12. Dr.Paventhana, Prof/MECH
13. Dr. Amudha, Prof/MBA
14. Prof. Dilipkumar, ASP/MCA
15. Pandiyan.R,Alumni
16. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

Nil



[Signature]
PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
SCR, Mamallapuram, Chennai : 603 104

Agenda:

- **Feedback analysis**
- **NAAC Accreditation**
- **Research and placement activities**
- **Suggestion for TLP improvement**
- **Other issues**

Feedback analysis

- Feedback analysis which are collected from the parents are discussed for the quality improvement analysis.

Research and placement activities

- Discussed about the placement activities which need to improve and also innovative methods of giving the placement training.
- Committee members suggest the faculty members pursuing their Ph.D. in part time to be involved in research.

NAAC Accreditation

- Discussed about the SSR progression and other details for NAAC accreditation has been discussed.
- Members also suggested to fasten up the process and to insisted to do proper planning for the completion of work

Suggestion for TLP improvement


- Learner centric platforms like goals, creativity, reflection, collaboration can be made through ICT.
- Members suggested to arrange for seminars to know about the updated level of the subjects related in real-time

Other issues discussed

- Improvement and methods need to be carried out for the admission was discussed and management insisted to concentrate and take the necessary steps for the improvement of admission.
- The status of PG admission process is discussed.


Principal




Principal
Dhana Lakshmi Srinivasan
College of Engineering & Technology
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2019-2020

DSCET/IQAC/2019-20/MoM4

Attendance

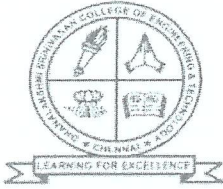
S.no	Name	Signature
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3.	Dr.R. Vijayaraj ,CEO	
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13.	Prof. Dilipkumar, ASP/MCA	
14.	Pandiyan.R,Alumni	
15.	Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator	

PRINCIPAL
Dhanalakshmi Srinivasan College
of Engineering & Technology
ECR Mamallapuram, Chennai-603 104

ACADEMIC YEAR

2020-21

IQAC MINUTES OF MEETING



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University
Accredited with 'A' grade by NAAC
MAMALLAPURAM, CHENNAI-603104

Date: 2.6.2020


Circular

The 1st meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts will be held on 17.6.2020 in the boardroom, at 10.30 am, DSCET. All the members are asked to be present for the meeting.

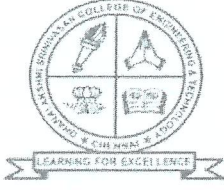

Principal

Distribution:

The Honorable Chairman / ViceChairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian


Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
EGR, Mamallapuram, Chennai - 603104





DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University
Accredited with 'A' grade by NAAC
MAMALLAPURAM, CHENNAI-603104

Date:19.6.2020

DSCET/IQAC/2020-21 /MoM1

Minutes of 1st meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts held on 17.6.2020 in the boardroom, at 10.30 am, DSCET.


Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. Muthuselvi, ASP/MECH
9. Prof. B.Thamizhkani, AP/EEE
10. Dr.Gayathri, Prof/S&H
11. Dr. Terrance Fredrick, ASP/IT
12. Dr.Anbusagar NRR, Prof/MECH
13. Dr. Amudha, Prof/MBA
14. Prof. Dilipkumar, ASP/MCA
15. Pandiyan.R,Alumni
16. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

Nil




PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

Agenda:

- Performance of various committees and cells
- Academic Calendar
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- NAAC Accreditation
- Stakeholder suggestions
- General discussions

Performance of various committees and cells:

- All departments submitted their aim and goals for the upcoming academic session together with proposals for the events.
- Performances of various committees and cells are evaluated in order to raise the standards of various academic activities

Academic Calendar

- According to Anna University, a schedule has been set up for the start of exams like semester exams, internal assessments, retests, and final year project reviews.
- Dates for class committee meetings are set and distributed.
- Workshops, guest lectures, and seminars are scheduled and arranged for the departments.


Past Academic audit reports

- The academic internal audit was well planned, and the reports on the corrective measures that had been taken the previous semester were thoroughly examined.
- All departments have identified new improvement methodologies.
- Various approaches were addressed to ensure quality in course delivery and outcome achievement.

Admission and Placement Strategies and Plan

- With the help of industrial HR's, different mode of counsel for career development programmes and higher studies are preplanned for the final year students.
- Predetermined to conduct placement training classes for pre-final year students to improve their soft skills through online
- Decision made to conduct workshop about the prospect of engineering as their career for higher secondary school students.




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NAAC Accreditation

- Other information for NAAC accreditation, including the SSR advancement, has been discussed.

Stakeholder suggestions


- The heads of the relevant departments and expert members discuss the comments and recommendations that have been gathered from the stakeholders.

General discussions

- The group talked about ways to enhance various club activities as well as present and potential proposals for welfare measures.
- Facilities are taken to improve e-library resources and journals.


Principal




PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104
31/1/23



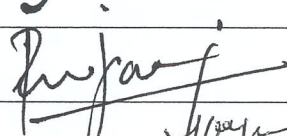
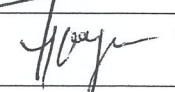

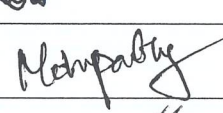
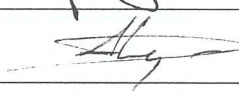
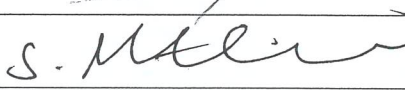
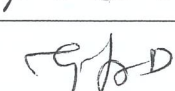
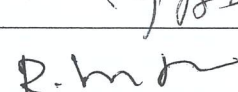


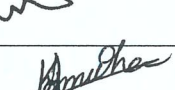
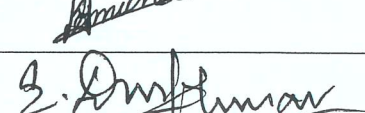
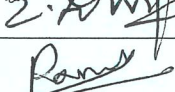



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

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DSCET/IQAC/2020-21 /MoM1

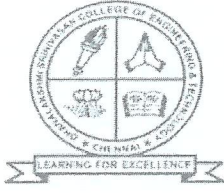
Attendance

S.no	Name	Signature
1.	Dr.V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj, Secretary ,DS Groups	
3.	Dr.R.Vijayaraj ,CEO	
4.	Prof. Yoganand, CFO	
5.	Mr.Kesavan, Industrialist	
6.	Dr.Mohan Parthasarathy,DGM HR	
7.	Dr. V.Devarajan, Prof/ECE	
8.	Prof. Muthuselvi, ASP/MECH	
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10.	Dr.Gayathri, Prof/S&H	
11.	Dr. Terrance Fredrick, ASP/IT	
12.	Dr.Anbusagar NRR, Prof/MECH	
13.	Dr. Amudha, Prof/MBA	
14.	Prof. Dilipkumar, ASP/MCA	
15.	Pandiyan.R,Alumni	
16.	Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator	



PRINCIPAL

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MAMALLAPURAM, CHENNAI-603104

Date:5.10.2020


Circular

The 2nd meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts will be held on 19.10.2020 in the boardroom, at 11.30 am , DSCET. All the members are asked to be present for the meeting.

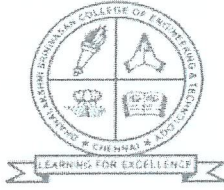

Principal

Distribution:

The Honorable Chairman / Vice Chairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian


Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
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Date:23.10.2020

DSCET/IQAC/2020-21/MoM2

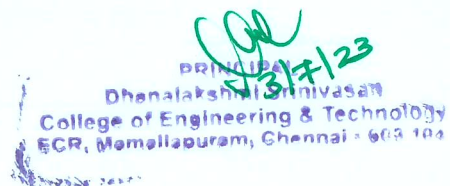
Minutes of 2nd meeting of the Internal Quality Assurance Cell for the Academic year 2020-21
with experts held on 19.10.2020 the boardroom, at 11.30 am , DSCET

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
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10. Dr.Gayathri, Prof/S&H
11. Dr. Terrance Fredrick, ASP/IT
12. Dr.Anbusagar NRR, Prof/MECH
13. Prof. Dilipkumar, ASP/MCA
14. Pandiyan.R,Alumni
15. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Member Absent:

1. Dr. Amudha, Prof/MBA



Agenda:

- Result Analysis
- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- General discussions

Result analysis

- Results of subject-specific Continuous Assessments for all departments are examined, and the departments with low percentages are advised to take the required steps for the upcoming exams..

Feedback analysis

- Heads are instructed to take the required actions to enhance their faculty performance after analyzing their results and comparing them to those from previous semesters.
- An examination of the input from the previous year's students' placements and internships.
- Selected to carry out academic audits for the departments by IQAC.

Research and placement activities

- A research committee was constituted with professionals to coordinate research-related activities in the college for the benefit of both students and faculty.
- It is required of all departments to host seminars, conferences, and guest lectures at the national and international levels.
- The group determined to hold workshops each semester.
- Students and faculty are encouraged to participate in research initiatives.

Suggestion for TLP improvement

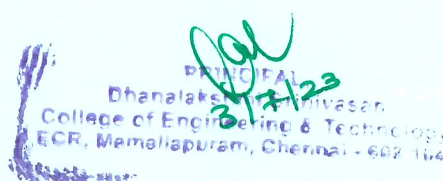
- New approaches to teaching have been proposed, and e-materials from faculty members who specialize in the relevant subjects should be submitted, checked, and distributed to the students.
- Advice for putting more of an emphasis on long-term strategies to help students communicate more effectively.
- Feedback on online training programs is discussed.

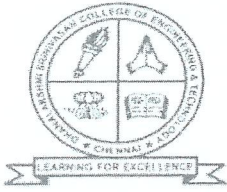
General discussions

- The team was advised to arrange webinars and to give clear information about Covid awareness and measures taken .




Principal





DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

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Date:4.3.2021

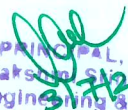
Circular

The 3rd meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts will be held on 19.3.2021 the boardroom, at 2.00 pm, DSCET. All the members are asked to be present for the meeting.


Principal

Distribution:

The Honorable Chairman / Vice Chairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian


Principal,
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104





DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University

Accredited with 'A' grade by NAAC

MAMALLAPURAM, CHENNAI-603104

Date:22.3.2021

DSCET/IQAC/2020-21 /MoM3

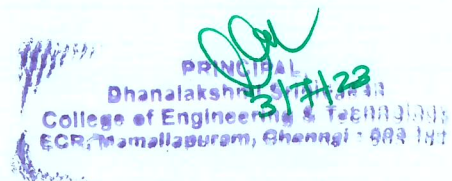
Minutes of 3rd meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts held on 19.3.2021 the boardroom, at 2.00 pm, DSCET

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. B.Thamizhkani, AP/EEE
9. Dr.Gayathri, Prof/S&H
10. Dr. Terrance Fredrick, ASP/IT
11. Dr.Anbusagar NRR, Prof/MECH
12. Dr. Amudha, Prof/MBA
13. Pandiyan.R,Alumni
14. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

1. Prof. Muthuselvi, ASP/MECH
2. Prof. Dilipkumar, ASP/MCA



Agenda:

- Academic Calendar
- Past Academic audit reports
- Performance of various committees and cells
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Academic Calendar

- It was planned and discussed what courses will be offered during the even semester. The principal advised all departments to rigorously adhere to their work schedules in order to finish the curriculum on time, and the department heads should do the same.

Past Academic audit reports

- Review of the previous semester Reports on academic audit and actions done were discussed.
- It was suggested that extra effort be made to help slow learners and improve academic performance.

Performance of various committees and cells

- Action plan and activities carried out by the committees are described, and suggestions for improvement are put out for a select few committees.

Admission and Placement Strategies and Plan

- A higher secondary school student visit to an institute has been planned.
- Dean/Placement, is advised to conduct online training programs

Stakeholder suggestions


- Examined the advice given by the parents, alumni, and employers.
- Using SWOT analysis, areas for improvement are found.

General discussions

- The members suggested that the student welfare committee submit a regular report on student welfare initiatives such as NSS, the tutoring programme, college magazines, and basic amenities.
- Discussed about the internship and value added programmes and their effectiveness.




Principal


Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104




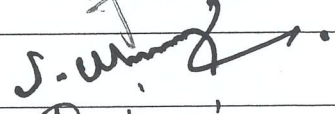
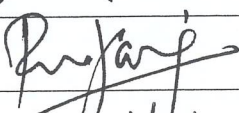
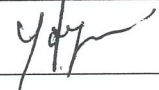

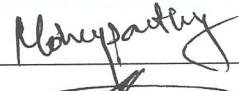


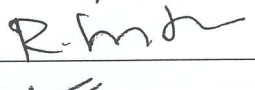

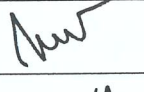

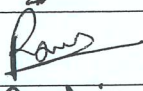
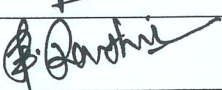
DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

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MAMALLAPURAM, CHENNAI-603104

10.12.2020

DSCET/IQAC/2020-21 /MoM3

Attendance

S.no	Name	Signature
1.	Dr.V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj, Secretary ,DS Groups	
3.	Dr.R.Vijayaraj ,CEO	
4.	Prof. Yoganand, CFO	
5.	Mr.Kesavan, Industrialist	
6.	Dr.Mohan Parthasarathy,DGM HR	
7.	Dr. V.Devarajan, Prof/ECE	
8.	Prof. B.Thamizhkani, AP/EEE	
9.	Dr.Gayathri, Prof/S&H	
10.	Dr. Terrance Fredrick, ASP/IT	
11.	Dr.Anbusagar NRR, Prof/MECH	
12.	Dr. Amudha, Prof/MBA	
13.	Pandiyan.R,Alumni	
14.	Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator	



Principal
Dhanalakshmi Srinivasan College
of Engineering & Technology
ECR- Mamallapuram, Chennai-603 104

ACADEMIC YEAR

2021-22

IQAC MINUTES OF MEETING



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University
Accredited with NAAC
MAMALLAPURAM, CHENNAI-603104

Date: 7.6.2021

Circular


The 1st meeting of the Internal Quality Assurance Cell for the Academic year 2021-22 with experts will be held on 14.6.21 in the boardroom, at 10.30 am, DSCET. All the members are asked to be present for the meeting.


Principal

Distribution:

The Honorable Chairman / Vice Chairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian




PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

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Date:18.6.21

DSCET/IQAC/2021-22/MoM1

Minutes of the 1st meeting of the Internal Quality Assurance Cell for the Academic year 2021-22 with experts held on 14.6.21 in the boardroom, at 10.30 am, DSCET.

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
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14. Prof. Dilipkumar, ASP/MCA
15. Pandiyan.R,Alumni
16. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

Nil



Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104
31/7/23

Agenda:

- Performance of various committees and cells
- Academic Calendar
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- NAAC Accreditation
- Stakeholder suggestions
- General discussions

Performance of various committees and cells:

- The effectiveness of numerous committees and cells is evaluated in order to raise the bar for various academic activities.
- Each department submitted plans for the events as well as its intentions and objectives for the forthcoming academic year


.Academic Calendar

- According to Anna University, a schedule has been set up for the start of exams like semester exams, internal assessments, retests, and final year project reviews.
- Dates for class committee meetings are set and distributed for each semester.
- Workshops, guest lectures, and seminars are scheduled and arranged for the departments..

Past Academic audit reports

- The plans for the academic internal audit and the reports on the corrective measures that had been taken for the prior semester were carefully addressed. All departments have identified new improvement methodologies.
- Various methods for fostering quality in course delivery and course outcome achievement are discussed




PRINCIPAL,
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104
Date: 3/4/23

Admission and Placement Strategies and Plan

- Different types of career development programmes and higher education advice are organised in advance for final year students with the assistance of industry HRs.
- The decision was taken to hold a workshop regarding the possibility of engineering as a career for higher secondary school students.
- Placement training workshops were predetermined to be held for pre-final year students to strengthen their soft skills..

NAAC Accreditation

- Discussed about the DVV corrections and other details for NAAC accreditation has been discussed.

Stakeholder suggestions


- The heads of the concerned departments and knowledgeable members discuss the feedback and ideas gathered from the stakeholders.

General discussions

- The team reviewed ways to improve various club activities as well as current and upcoming proposals for welfare measures.
- Measures to improve e-library materials and journals are taken.


Principal




PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

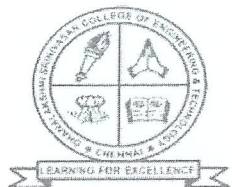
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MAMALLAPURAM, CHENNAI-603104

DSCET/IQAC/2021-22 /MoM1

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Dhanalakshmi Srinivasan College
of Engineering & Technology
FCR Mamallapuram, Chennai-603 104



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University
Accredited with NAAC
MAMALLAPURAM, CHENNAI-603104

Date: 5.10.21

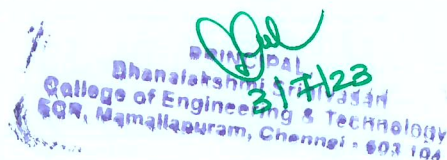
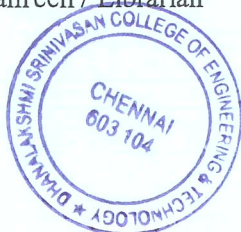
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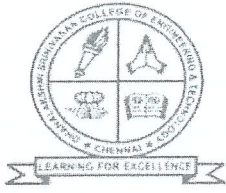
The 2nd meeting of the Internal Quality Assurance Cell for the Academic year 2021-22 with experts will be held on **11.10.21** in the boardroom, at 11.30 am, DSCET. All the members are asked to be present for the meeting.


Principal

Distribution:

The Honorable Chairman / Vice Chairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian





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Date:15.10.21

DSCET/IQAC/2021-22/MoM2

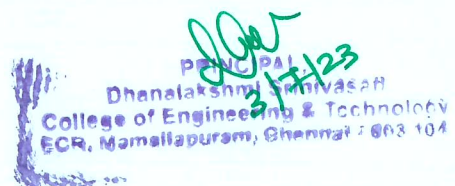
Minutes of 2nd meeting of the Internal Quality Assurance Cell for the Academic year 2021-22
with experts held on 11.10.21 in the boardroom, at 11.30 am, DSCET

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. Muthuselvi, ASP/MECH
9. Prof. B.Thamizhkani, AP/EEE
10. Dr.Gayathri, Prof/S&H
11. Dr. Terrance Fredrick, ASP/IT
12. Dr.Paventhana, Prof/MECH
13. Prof. Dilipkumar, ASP/MCA
14. Pandiyan.R,Alumni
15. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Member Absent:

1. Dr. Amudha, Prof/MBA



Agenda:

- Result Analysis
- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- General discussions

Result analysis

- Results of the Continuous Assessments are examined by subject for each department, and those with low percentages are told to take the required steps in preparation for the upcoming tests.

Feedback analysis

- Students are given instructions on how to enhance their performance by taking the necessary action after analyzing their outcomes and comparing them to those from previous semesters.
- Researching the input received from the previous year's students' placements and internships.
- Made the decision to carry out academic audits for the departments using IQAC.

Research and placement activities

- A research committee was constituted with professionals to coordinate research-related activities in the college for the benefit of both students and faculty. It is required of all departments to host seminars, national and international conferences, and guest lectures.
- The group decided that workshops and research seminars to be conducted each semester.
- Students and faculty are encouraged to participate in research initiatives

.Suggestion for TLP improvement


- Online teaching methods have been discussed, and it has been suggested that subject-specific faculty members submit, verify, and distribute e-materials to their students.
- Advice on how to concentrate on the students' communication skills improvement in the future.

General discussions

- Suggested the team to conduct department activities and club activities and finish up before the commencement of University Exams.


Principal




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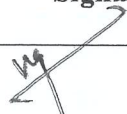
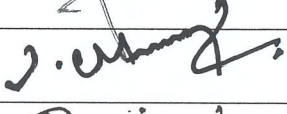
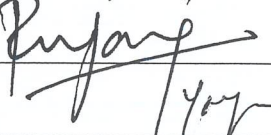

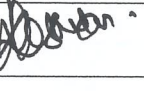
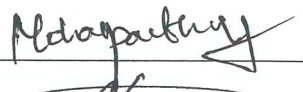
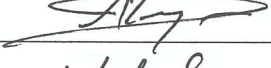


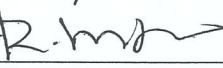


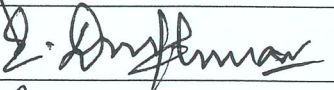




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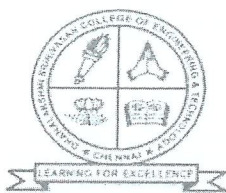
DSCET/IQAC/2021-22 /MoM2

Attendance

S.no	Name	Signature
1.	Dr.V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj, Secretary ,DS Groups	
3.	Dr.R.Vijayaraj ,CEO	
4.	Prof. Yoganand, CFO	
5.	Mr.Kesavan, Industrialist	
6.	Dr.Mohan Parthasarathy,DGM HR	
7.	Dr. V.Devarajan, Prof/ECE	
8.	Prof. Muthuselvi, ASP/MECH	
9.	Prof. B.Thamizhkani, AP/EEE	
10.	Dr.Gayathri, Prof/S&H	
11.	Dr. Terrance Fredrick, ASP/IT	
12.	Dr.Paventhana, Prof/MECH	
13.	Prof. Dilipkumar, ASP/MCA	
14.	Pandiyar.R,Alumni	
15.	Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator	



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Date:27.12.21

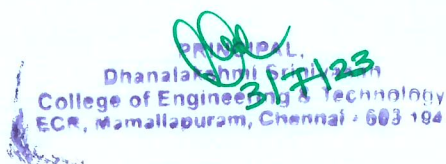
Circular

The 3rd meeting of the Internal Quality Assurance Cell for the Academic year 2021-22 with experts will be held on **5.1.2022** in the boardroom, at 2.00 pm , DSCET. All the members are asked to be present for the meeting.


Principal

Distribution:

The Honorable Chairman / Vice Chairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian





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Date:10.1.22

DSCET/IQAC/2021-22/MoM3

Minutes of 3rd meeting of the Internal Quality Assurance Cell for the Academic year **2021-22** with experts held on **5.1.2022** in the boardroom, at 2.00 pm, DSCET.

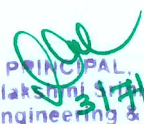
Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. B.Thamizhkani, AP/EEE
9. Dr.Gayathri, Prof/S&H
10. Dr. Terrance Fredrick, ASP/IT
11. Dr.Paventhan, Prof/MECH
12. Dr. Amudha, Prof/MBA
13. Pandiyan.R,Alumni
14. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

1. Prof. Muthuselvi, ASP/MECH
2. Prof. Dilipkumar, ASP/MCA




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ECR, Mamallapuram, Chennai - 603 104

Agenda:

- Academic Calender
- Past Academic audit reports
- Performance of various committees and cells
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Academic Calendar

- Academic schedule for the even semester was planned and discussed. Principal suggested all departments to strictly maintain their work plans for completing syllabus as per the schedule and it should be followed by the Head of the departments.

Past Academic audit reports

- Review about the last semester Academic audit and action taken reports was discussed.
- Suggested to put more effort on slow learners and betterment of academic results.

Performance of various committees and cells

- Action plan and the activities undertaken by the committees are briefed.
- Suggestions given for the improvement are proposed for few committees.

Admission and Placement Strategies and Plan

- Plan has been made to organize a institute visit for higher secondary school student.
- The team planned to give extra hours for placement training to improve the capability of students for the career development.

Stakeholder suggestions


- Analyzed the suggestions obtained from the parents, alumni and employers.
- Identification for improvement is done through SWOT analysis.

General discussions

- The members suggested that the student welfare committee submit a regular report on student welfare initiatives such NCC, NSS, the tutoring programme, college magazines, and basic amenities.


Principal




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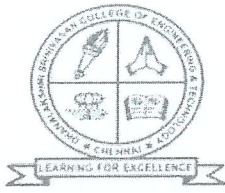
Date: 10.4.22

DSCET/IQAC/2021-22 /MoM3

Attendance

S.no	Name	Signature
1.	Dr.V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj, Secretary ,DS Groups	
3.	Dr.R.Vijayaraj ,CEO	
4.	Prof. Yoganand, CFO	
5.	Mr.Kesavan, Industrialist	
6.	Dr.Mohan Parthasarathy,DGM HR	
7.	Dr. V.Devarajan, Prof/ECE	
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9.	Dr.Gayathri, Prof/S&H	
10.	Dr. Terrance Fredrick, ASP/IT	
11.	Dr.Paventhana, Prof/MECH	
12.	Dr. Amudha, Prof/MBA	
13.	Pandiyan.R,Alumni	
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Date: 8.4.22

Circular


The 4th meeting of the Internal Quality Assurance Cell for the Academic year 2021-22 with experts will be held on **11.4.22** in the boardroom, at 10.00 am, DSCET. All the members are asked to be present for the meeting.


Principal

Distribution:

The Honorable Chairman / ViceChairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian




Principal
Dhana Lakshmi Srinivasan
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Date:13.4.22

DSCET/IQAC/2021-22/MoM4

Minutes of the 4th meeting of the Internal Quality Assurance Cell for the Academic year 2021-22 with experts held on 11.4.22 in the boardroom, at 10.00 am, DSCET

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. Muthuselvi, ASP/MECH
9. Prof. B.Thamizhkani, AP/EEE
10. Dr.Gayathri, Prof/S&H
11. Dr. Terrance Fredrick, ASP/IT
12. Dr.Paventhana, Prof/MECH
13. Dr. Amudha, Prof/MBA
14. Prof. Dilipkumar, ASP/MCA
15. Pandiyan.R,Alumni
16. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

Nil




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Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

Agenda:

- Feedback analysis
- Accreditation
- Research and placement activities
- Suggestion for TLP improvement
- Other issues

Feedback analysis

- Feedback analysis which are collected from the parents are discussed for the quality improvement analysis.

NBA Accreditation

- Discussed about the NBA visit on compliance report.

Research and placement activities

- Discussed about the placement activities which need to improve and also innovative methods of giving the placement training.
- Committee members suggest the faculty members pursuing their Ph.D. in part time to be involved in research.

Suggestion for TLP improvement


- Learner centric platforms like goals, creativity, reflection, collaboration can be made through ICT.
- Members suggested to arrange for seminars to know about the updated level of the subjects related in real-time

Other issues discussed

- Improvement and methods need to be carried out for the admission was discussed and management insisted to concentrate and take the necessary steps for the improvement of admission.
- The status of PG admission process is discussed.


Principal




Principal
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104
3/11/23





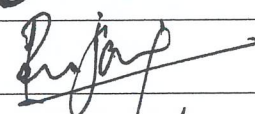
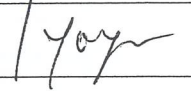
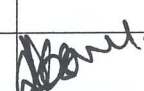
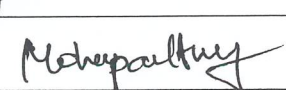

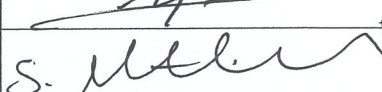
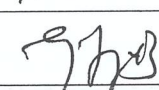




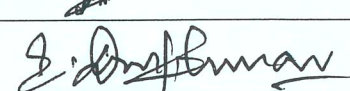


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DATE: 15.4.22

DSCET/IQAC/2021-22 /MoM4

Attendance

S.no	Name	Signature
1.	Dr.V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj, Secretary ,DS Groups	
3.	Dr.R.Vijayaraj ,CEO	
4.	Prof. Yoganand, CFO	
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